

**Georgia State University
College of Arts and Sciences**

2019 Post-Tenure Review Calendar

November 16, 2018	Dean's Office notifies faculty of their upcoming post-tenure review.
February 8, 2019	The faculty member provides a digital dossier (single, bookmarked PDF) of their review materials to their department chair. The chair reviews the dossier for conformity to the P&T manual.
February 15, 2019	The chair posts the dossier to the Dean's Office SharePoint site.
March 8, 2019	The chair advances their assessment of the candidate's effectiveness in teaching, research, and service to the appropriate area committee via the Dean's Office SharePoint site.
April 22, 2019	The College Area Committee provides their written reports to the Dean's Office.
May 31, 2019	The dean provides a written assessment along with the chair's report, and various other review materials to the Office of the Provost.
After completion of all assessments	The Dean's Office distributes the reports to the candidate and schedules a conference to discuss the outcome of the review.
August <i>Date subject to the Provost's calendar</i>	Provost completes the review of Post-Tenure cases. The Dean's Office will distribute the Provost's sign-off to the candidate.
Within 30 days of the conference	The chair submits approved written plan (prepared by faculty member) to the Dean's Office for any faculty member who receives a college rating of <i>very good</i> or lower in professional development or teaching. Written plans may be provided to the Office of the Provost upon request. Note that post-promotion workload adjustments are no longer tied to post-tenure reviews. For more information regarding the Research Intensive Semester (RISe) Program, please visit: https://casservice.gsu.edu/faculty-policies/