

**College of Arts and Sciences**  
**COURSE SCHEDULE PRODUCTION CALENDAR**  
**Fall 2019**

**System Access & Proofing:**

Action	Due Date
Proof 1 available in Argos <i>Note: May start using SIAASGN</i>	Mon., Dec. 10, 2018
Proof 1 due to College Scheduler	Fri. Jan. 11, 2019
Media Requests Due Special Requests Due Medical/Disability Requests Due Clock Exceptions Due Large Room Request <i>Note: Utilize your partially and totally restricted space.</i>	Fri., Jan. 11, 2019
Proof 2/Final Review available in Argos	Mon., Jan. 28, 2019
Final Review due to College Scheduler	Fri., March 1, 2019

**Other Important Dates & Information:**

**Fall Curriculum Updates**

- Current list of fall updates available at [https://casportal.gsu.edu/curr/course\\_updates.php](https://casportal.gsu.edu/curr/course_updates.php) (some still in progress)

**Schedule Planning Meetings with Dean's Office**

- Fall proof review using reports at [https://casportal.gsu.edu/enrollment/course\\_schedule.php](https://casportal.gsu.edu/enrollment/course_schedule.php)
- Fall meetings scheduled as needed

**Schedule Closed, *this includes staffing changes***

- Jan. 18, 2019 through Feb. 18, 2019
- March 8, 2019 through March 18, 2019

**First Day of Class**

- Mon., Aug. 26, 2019-Full Semester & Mini-Mester I
- Mon., Oct. 14, 2019- Mini-Mester II

**All staffing changes must be submitted to College Schedulers. *Do not use SIAASGN***

- Beginning Mon., Sept. 2, 2019

**Registration Dates:**

**Fall Schedule Posted:** Mon., March 18, 2019 *Use Scheduling Revision Form to submit changes; all day and time changes processed as discontinue/change.*

**Fall Registration Begins:** Mon., April 1, 2019