

TIM JANSA, ED.D.

1396 Lakeview East Drive, SE • Atlanta, GA 30316 • USA
+1 (678) 524-0844 • timjansa74@gmail.com • <https://www.linkedin.com/in/timjansa/>

EDUCATION

Doctor of Education (Ed.D.) in Educational Leadership May 2019
Georgia State University; Atlanta, GA (USA)
Dissertation: *Mechanisms of impact: An exploration of leadership for sustained world language enrollment in U.S. higher education*

Master of Arts (M.A.) in German May 1998
University of Wyoming; Laramie, WY (USA)

Bachelor of Arts (B.A.) in English and Geography July 1996
Friedrich-Alexander Universität; Erlangen (Germany)

PROFESSIONAL EXPERIENCE

Georgia State University; Atlanta, Georgia; USA August 2015 – present

Assistant Finance Officer (July 2021 – present)

Oversees and tracks multi-million-dollar state and sponsor-funded budgets for the Departments of Applied Linguistics/IEP, English, Neuroscience, and World Languages and Cultures, as well as the Center for Urban Language Teaching and Research (CULTR), GSU's Title VI National Foreign Language Resource Center

Business Manager / Budget Manager (August 2015 – June 2021)

- Serves as core member of departmental leadership team; advises Chair and Associate Chair in designing and implementing key academic and administrative initiatives in keeping with the department's, College's and University's strategic goals; supports leadership with data analytics and reporting
- Manages all financial affairs for \$3.2 million budget for the Department of World Languages and Cultures, including account audits, budget projections, and financial reports; HR administration, hiring, and payroll
- Leads and mentors five administrative staff; strategizes on staff development, capacity building, as well as making resources, training, and advancement opportunities available to team members; succession planning
- Serves as Chair of the College of Arts and Sciences Staff Executive Committee, representing and advocating for approximately 350 non-academic staff members to the Dean of the College and her leadership team; leads outreach, fact-finding, and change initiatives to increase staff engagement and internal support structures
- Functions as liaison to key administrative personnel at various university units, such as Office of International Initiatives, International Student and Scholar Services, and the Center for Excellence in Teaching and Learning
- Served as key collaborator and co-author in the application, pre-award, and post award stages for federal grants (U.S. Department of Education: Title VI Language Resource Center; U.S. Department of Defense: Korean Flagship); manages all internal and external grant budgets for department; advises in strategic decision making
- Reviews, writes, and implements university, college, and department-level administrative policies and procedures and oversees their compliance; initiates and leads policy changes as needed
- Served as project lead on re-articulation of lower-division language curricula to achieve proficiency-based and experiential learning outcomes in alignment with the University's *College to Career* Quality Enhancement Plan

Gateway International Group, Inc. (remote/contract)

June 2020 – present

Affiliate / Project Lead

- Serves as project lead on Gateway Languages initiative; designed and articulated proficiency-based service portfolio; wrote service descriptors for website and program flyer, including pricing models and proficiency target equivalencies (ACTFL/CEFR)
- Leads global service partner acquisition, outreach, and needs assessment with international institutional clients
- Organizes and leads expert and peer-to-peer webinars for world language education leaders
- Represents Gateway International Group to partner organizations through publications and conferences
- Serves as group coach during Gateway Leadership Institute (Spring 2021)

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Goethe-Zentrum/German Cultural Center; Atlanta, GA; USA January 2013 – August 2015

Language Program Director

- Led all operations pertaining to organization's in-house and off-site corporate language programs with 1000+ annual participants; strategic planning; scheduling; hiring and staff development; creation of marketing and training materials; business development
- Proposed, planned, and managed corporate language and intercultural training programs and curricula; needs assessment, customized curriculum development, contract negotiations, and proposals; billing; reporting to internal stakeholders and regional headquarters; liaison to business clients; strategic eLearning initiative
- Negotiated and wrote memorandum of understanding (MOU) for study abroad initiatives between U.S. college and the Goethe-Institut, Germany, including comprehensive policies and procedures (credit articulation, program coordination, participant selection, and tuition payment)
- Managed team of 15+ language and cross-cultural teachers/trainers
- Planned and conducted teacher/trainer workshops; quality control measures and performance evaluations; German language proficiency/certificate examinations

Georgia State University; Atlanta, Georgia; USA August 2006 – December 2012

Administrative Coordinator: August 2009 - December 2012

- Managed daily operations of the Department of Modern and Classical Languages (now World Languages and Cultures); purchasing & requisitioning; served as staff administrator for Translation & Interpretation Program
- Conducted language proficiency assessments and Fulbright program evaluations; student advisement
- Supported Business Manager with various operational and financial tasks, including processing invoices, financial reporting, travel authorizations, and expense reconciliation

Limited-Term Faculty/Visiting Instructor for German (Full-Time): August 2006 - May 2009

Cobb County School District; Marietta, Georgia; USA September 2005 – June 2006

German Teacher

Goethe-Zentrum/German Cultural Center; Atlanta, GA; USA June 1998 – August 2005

Language Instructor/Trainer/Program Coordinator

- Taught corporate and in-house adult education language and cultural awareness courses, including advanced German language, grammar, translation, intercultural, and conversation classes; individual and small-group instruction at all levels
- Organized and taught training programs for C1 and C2 proficiency examinations
- Advised Language Program Director on training curricula and program restructuring
- Advised students in specific training options and custom-designed individual and group programs
- Taught specialty workshops for German language teachers in Georgia (grades K-12)
- Designed, edited, and reviewed all in-house and public marketing materials, as well as Center website content
- Planned and executed business development initiatives

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PUBLICATIONS

REPORTS AND WHITE PAPERS

Jansa, T., & Anderson, D. L. (2021). *Socially responsive leadership for post-pandemic international higher education: Theoretical considerations and practical implications*. Institute for International Education. <https://tinyurl.com/4s4onpbd>

PEER-REVIEWED

Jansa, T. (2020). It is time for “new” leadership in international offices of the (post-)COVID era. *IENetworker*, 2020(Fall), 18,26.

Jansa, T. (2020). Postsecondary world language department chairs as instructional leaders. *ADFL Bulletin*, 46(1), 26-39.

Garrett-Rucks, P., & Jansa, T. (2020). For whom are we internationalizing? A call to prioritize second language learning in internationalization efforts. *Research in Comparative and International Education*, 15(1), 7-19.

Jansa, T., & Nichols, W. J. (2019). At the crossroads: Learning to speak the (foreign) language of higher education leadership. *ADFL Bulletin*, 45(2), 14-23.

Jansa, T., & Brezicha, K. (2017). The Georgia Seal of Bilingualism: Exploring the nexus of politics and language education. *Dimension*, 2017, 32-48.

UNDER REVIEW

Jansa, T., & Anderson, D. L. (2021, under review). Leadership for socially responsive internationalization revisited: Further theoretical considerations for scholars & practitioners. *Journal of Studies in International Education*.

BLOG POSTINGS, ARTICLES, ESSAYS

Published on <https://www.linkedin.com/in/timjansa>

PRESENTATIONS

Jansa, T. (2021, March 11). *Socially responsive leadership for post-pandemic international higher education* [Webinar]. Institute of International Education.

Jansa, T. (2020, September 22). *It is time for “new” leadership in international offices of the (post-)COVID era* [Webinar]. Institute of International Education.

Garrett-Rucks, P., Jansa, T. (2020, January 25). *Emic and etic perspectives of study abroad: A comparison of research findings with the AICC and IDI*. Symposium at the International Conference on the Development and Assessment of Intercultural Competence, Tucson, AZ.

Jansa, T. (2020, January 23). *Understanding and leveraging student motivation for teaching intercultural communicative competence in the L2 classroom*. Workshop at the International Conference on the Development and Assessment of Intercultural Competence, Tucson, AZ.

Jansa, T. (2018, June 18). *The humanities ecosystem and beyond: Mapping your campus resources*. Roundtable presenter at the 2018 ADE-ADFL Summer Seminar South, Atlanta, GA.

Jansa, T. (2017, March 18). *The Georgia Seal of Bilingualism: A policy for the global job market*. Paper presented at the Southern Conference on Language Teaching (SCOLT) Annual Conference, Orlando, FL.

Jansa, T. (2007, November 21). *Was lesen die Deutschen? – Part 3: Pedagogy*. Paper presented at the American Council on the Teaching of Foreign Languages (ACTFL) Annual Conference, San Antonio, TX.

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SERVICE & AWARDS

- Senator, Georgia State University Staff Senate, 2021-2023
- Vice-Chair, Communication Committee, Georgia State University Staff Council, 2021-2023
- Chair, College of Arts and Sciences Staff Executive Committee, 2019-present
- Member, Delegation from Georgia State University Confucius Institute to Beijing and Shanghai, China, 2019
- Member, Ad Hoc Evaluation Committee for Dean of the College of Arts and Sciences, 2019
- Georgia State University College of Arts and Sciences Senior Staff Leadership Award, 2018
- Outstanding Doctor of Education in Educational Leadership Student Award, 2017

CERTIFICATIONS/OTHER

- World language proficiency: German (Distinguished/native), English (Distinguished/native), French (Intermediate Mid), Spanish (Novice High), Japanese (Novice Low)
- Six Sigma Foundations
- Change Management Foundations
- Certified examiner for international Goethe-Institut language examinations (A1-C2, exp. 2018)
- Standard Microsoft and iOS office software and applications, various CMS and LMS systems, Qualtrics online survey platform, SPSS v.25 statistical analysis software
- Dual citizenship: United States of America and Federal Republic of Germany

MEMBERSHIP IN PROFESSIONAL ORGANIZATIONS

- American Council on the Teaching of Foreign Languages (ACTFL)
- American Educational Research Association (AERA)
- Association for the Study of Higher Education (ASHE)
- Association of American Colleges & Universities (AAC&U)
- Association of International Education Administrators (AIEA)
- Modern Language Association (MLA)
- NAFSA: Association of International Educators